

### About Us

The Centre for English Language Training (CELT) was established in 1997 in the Department of English, University College of Engineering, Osmania University. It is a premier institute offering excellent training in English Language Skills, Communication Skills and Personality Development to professionals, students, job seekers, housewives, etc., The Centre has conducted more than 285 batches so far.

The chief features of CELT include expert and dedicated facilitators, spacious classrooms with elegant ambience and infrastructure and a state-of-the-art Computer Assisted Language Laboratory. It also uses aids like video cameras and LCD projectors for imparting English language skills and knowledge to its participants.

The methodology of teaching at the Centre is interactive and learner-centred. The facilitators keep the participants' needs in mind and use a wide variety of activities in imparting the requisite skills. The Centre's learner-friendly and interactive atmosphere helps the participants achieve clear and confident communication and a dynamic personality.

### Faculty Profile

Our Director, **Dr. Saveen Souda** is currently Head Dept of English, UCE, O.U. He has done his doctoral degree from Osmania University in 2007. He has published two books and 16 articles in national and international journals. Dr. Saveen has worked for Omar Mukhtar University, Libya 2007-2008.

We have dedicated and dynamic faculty members with over 20 years of experience in teaching communication and soft skills. They have proven expertise in designing and delivering engaging, interactive sessions that foster students' personal and professional development.



# CELT

**CENTRE FOR ENGLISH LANGUAGE TRAINING**

**UNIVERSITY COLLEGE OF ENGINEERING**

**OSMANIA UNIVERSITY**

**HYDERABAD**

**Phone: 7989903001**

**[www.osmania.ac.in/celt](http://www.osmania.ac.in/celt)**



## A Certificate Course in English Communication Skills and Personality Development for School Students (8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>)

The course aims at training participants to improve their English language skills, refine their communicative ability and fine tune their personality. The course enables the participants to express themselves clearly and confidently in various situations. The course uses a wide variety of approaches and activities to enable the participants to achieve a clear communication and dynamic personality which is a prerequisite for personal and professional success in today's life.

### Course Components

- Effective Communication
- Verbal and Non-verbal Communication
- Listening and Pronunciation Skills
- Grammar and Vocabulary
- Debates and Group Discussions
- Presentation Skills
- Writing Skills: Letters and Email Etiquette
- JAM sessions
- Role Play
- Soft Skills
- Personality Development

### Fee Structure and Other Details

Course Fee	3,000/-
Course Duration	1 month (Mon - Fri) May 1 <sup>st</sup> to May 31 <sup>st</sup> 2025
Timings	8.15 am to 9.45 am
Course fee is collected only through Demand Draft	A/c. No. 52198270598 Name of the A/c. Holder: Principal, CELT, UCE, OU Bank : State Bank of India Branch : Osmania University, Hyderabad. IFS Code : SBIN0020071 Type of Account : Savings Account
Payment Gateways	Google Pay/Phonepe/Paytm etc.

### Rules and Regulations

- The Centre reserves its right to admit students.
- The students shall attend classes regularly and maintain punctuality.
- All students shall maintain decorum in the class.
- The course fee once paid is neither refundable nor transferable.
- 75% of attendance is compulsory to receive the certificate.

